

PHD DEGREE MILESTONES CHECKLIST

STEPS TOWARD DEGREE AND TIMELINE FOR ADEQUATE PROGRESS:

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|---|---|
| <input type="checkbox"/> 1. Major Professor (GEOG form)
[end of 1 st semester] | <input type="checkbox"/> 7. Written Comprehensive Exam (plan with advisor)
[4 th or 5 th semester] |
| <input type="checkbox"/> 2. Advisory Committee (GEOG form + Enrolled Student Progress Portal)
[end of 2 nd semester] | <input type="checkbox"/> 8. Oral Comprehensive Exam (send email to GPA)
[4 th or 5 th semester] - All info must be provided by email to Grad Coordinator's office 3 weeks prior to date of oral exam. |
| <input type="checkbox"/> 3. Preliminary Program of Study
[end of 2 nd semester] (GEOG form) | <input type="checkbox"/> 9. Admission to Candidacy (Grad School form)
[end of 5 th semester] |
| <input type="checkbox"/> 4. Dissertation Proposal Defense
[4 th or 5 th semester] (GEOG form) | <input type="checkbox"/> 10. Graduation Application (in Athena) - [Before beginning of 8 th semester]-Check the Graduate School website for Deadlines . |
| <input type="checkbox"/> 5. Human Subjects [Yes No]
If yes, IRB project # _____
Date approved ___/___/___ | <input type="checkbox"/> 11. Doctoral Dissertation Approval and Final Examination
(Grad School Form) [end of 8 th semester] |
| <input type="checkbox"/> 6. Final Program of Study (Grad School form)
[4 th or 5 th semester] - Must be approved by Grad School before Oral Comp Exam can be scheduled. | |

PROGRAM OF STUDY CHECKLIST (32 HOURS):

- When completing the [Program of Study form](#) in GradStatus: list your courses in the order they were taken.

Graduate School Requirements:

- Thirty (30) hours of degree credit: Must include 16 hrs. of course work at 8000 and/or 9000-level, excluding GEOG 9000, 9005, 9300 and all independent study or directed problems courses; 3 hours of GEOG 9300 must be counted in the required 30 hrs.
- ❖ **NOTE:** GRSC 7770 is required for **ALL Teaching Assistants** (TA)
 - It does not count towards the program of study.

Departmental Requirements:

Core (4 core courses (8 hours) must appear on your Program of Study):

- GEOG 8900 (1 hr.) (Repeat if taken at Master's level).
- GRSC 7001 (1 hr.) - GradFIRST seminar
- GEOG 8910 (3 hrs.) (Unless taken at Master's level or waived by permission of instructor if student has completed a similar course in Master's program elsewhere. If waived, 1 additional 3-hour graduate-only course, not including GEOG 9000 or any Directed Problems course from any department, must be substituted).
- GEOG 9300 (3 hrs.) (You are not allowed to enroll in this course more than once (3 hrs. only) prior to passing Written & Oral comprehensive exams)

Electives (8 additional graduate-level courses (24 hours), or 9 additional grad-level courses (27 hours) if waived from GEOG 8910, according to the following conditions):

- Four (4) courses (12 hours), or 5 courses (15 hours) if waived from GEOG 8910, must be above the 8000 level. These courses plus GEOG 8900, 8901 & 8910 surpass the Grad School's 16 hr. requirement for 8000-level courses.
- GEOG 9000 **cannot** be counted among electives.
- No more than 3 hrs. of Directed Problems courses from Geography (e.g., GEOG 8290, 8390, 8590, 8690) or any other department can appear on the Program of Study
- GEOG 6920 & 6921 **cannot appear** on the Program of Study

Department Research Skills Requirement:

- At least 6 hours of graduate-level "skills" classes approved by doctoral committee.